

DD/A Registry

81-2651

18 DEC 1981

D/Per
81-3888

MEMORANDUM FOR: Director of Personnel

VIA: Deputy Director for Administration

FROM: James H. McDonald
Director of Logistics

SUBJECT: Compensation for Overtime

DD/A REGISTRY

FILE: 52

25X REFERENCE: [REDACTED]

1. This memorandum requests approval for [REDACTED] Chief, Safehouse Section, Office of Logistics, to work directed overtime necessary to accomplish the design for space to be leased in the [REDACTED]. The design work must be complete in order to negotiate the lease with the General Services Administration according to schedule and to avoid serious loss both to the Agency and to the [REDACTED].

2. Inasmuch as these drawings require approximately 400 hours (all total) to complete and the deadline date is the start of business 21 December 1981, it is essential that [REDACTED] unique skills in planning and office layout be utilized to the best interests of the Federal Government. We estimate that the total amount of overtime work for [REDACTED] will be approximately 30 hours.

3. In accordance with the referenced regulation, it is clear that the duties involved are specifically unrelated to his primary assignment, and it is therefore recommended that he be allowed payment for overtime worked, not only in excess of 48 hours, but for those hours worked between 40 and 48 as well.

/s/ James H. McDonald


James H. McDonald

OL 1 5176

SUBJECT: Compensation for Overtime

CONCUR:

25X1


Deputy Director for Administration

12-23-81
Date

APPROVED:


/s/ James N. Glerum
Director of Personnel

31 DEC 1981
Date

Distribution:

- ✓ Original - Please return to OL/RECD (Official)
- 2 - DDA
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25X1

* I concur in this request for waiver of donated overtime for  (Real Property Officer) whose directed overtime work of approximately 14 hours for the period 12-17 December 1981 was substantially unrelated to his primary assignment.